

Park University's Black Student Union Constitution

Article I: Name

I. The name of this organization shall be the Black Student Union (BSU); a non-profit student run organization: hereafter referred to as BSU.

Article II - Purpose

The purpose of the Black Student Union shall be:

- I. To bring the students of color on campus together to build a better sense of community.
- II. Promoting diversity of not only black students, but all students of color.
- III. To increase enrollment of students of color on campus.
- IV. To encourage cultural identity
- V. To represent Black students in political matters and community matters. VI. To serve as the primary advocacy organization for Black students.
- VII. To act as chief liaison between Black students and the University administration.
- VIII. To take active measures toward fostering and enriching environment for Black students attending a predominately Caucasian university.
- IX. To actively participate in functions on and off campus, for example, leadership conferences, that provides enrichment and enlightenment to the plight of Black (meaning those of African descent) at a majority Caucasian University.
- X. To promote peace when cultural, ethnic, and thus any differences or discrimination arise in a collegiate setting

Article III - Membership

The Black Student Union admits students without regard to their race, religion, color, sex, age, sexual orientation, or national or ethnic origin to all the rights, privileges, programs, and other activities, generally accorded or made available to members of the organization.

General Membership of BSU will consist of:

- I. All registered undergraduate and graduate students of African descent (Black) and those in support of the purposes stated in Article II. All members must donate a canned food item or a lightly used clothing item to be considered a full member.

Active Membership entails:

- I. Any undergraduate or graduate student who has attended three or more consecutive meetings or programs and therefore after, become involved on a committee

Article IV: Constitutional Ratification

I. At the beginning of every academic year, and at the time of the resubmission of the constitution, the constitution is subject to revision. Changing of anything on the constitution has to be approved by a two-thirds vote of the voting members.

Article V: Meetings

I. The BSU will meet on a bi-weekly basis. Members will be notified via e-mail and the BSU social media pages.

Article VI: Elections

- I. Only self-nomination will be accepted. This shows to the BSU that the individuals who are applying are motivated enough to get the position they want.
- II. Voting will be done during BSU meetings. ALL MEMBERS are allowed to vote. If no member has run for the position, the current member in that position has the option to remain in that position. Otherwise, the open position shall be promoted and broadcasted to the student body.
- III. Terms for all executive board members will be one year, with elections of the new officers taken place in March.
- IV. In the case of a special election, members will notified that there is a position available and members interested in filling the position will have to send their platforms before the next meeting.

Article VII: Officers

I. The President and Vice-President must be a soon to be or current sophomore, junior or senior student on campus. Only one member can only hold one BSU Executive Board position at a time. To be eligible for an official position, you have to be a member of the BSU for at least a semester, in good standing with the BSU and hold a minimum grade point average of 2.0 on a 4.0 scale. All current members of the Executive Board, with the exception of the Freshman Class Representative must maintain a 2.0 grade point average. No member of the Executive Board may hold the same office for more than two consecutive terms unless negotiated, voted on and agreed upon by two-thirds vote of voting members.

II. The members of the Executive Board are as follows:

- a President
- b Vice president
- c Treasurer
- d Secretary
- e Public Relations Officer

III. The duties of the executive board members are as follows:

- a. **President** will preside at all meetings, call special meetings, run the election process, appoint committee chairs when the committees are formed. They also will maintain communication with those outside of the entity, including business partners, financial institutions, creditors and officers of other entities and organizations withheld on and off the Park University campus. This is also the role of the Vice President in the absence of the President.
- b. **Vice President** assumes the President's duties in his/her absence, schedule meeting/practice rooms/facilities, primary contact with the President, plans member/officer training programs etc. This is also the role of the Secretary in the absence of the Vice President.
- c. **Treasurer** will keep all financial records, submits monthly audit statements to the appointed contact, notifies organization of financial issues, and prepares budget/allocation requests.
- d. **Secretary** will take and distribute minutes of all club meetings, recorder keeper (current and past members, files minutes, etc.), club historian, notify members of meetings, handles the official correspondence of the club, and will assist in scheduling BSU events on and off campus. They will keep a calendar of the BSU's events, meetings, volunteer hours and fundraising efforts.
- e. **Public Relations Officer** will promote activities of the BSU and encourage the student population to get involved with the BSU. He/ She will work with all executive members to plan and organize programs for the school year. They collaborate with other student organizations to coordinate, plan and implement programs. They will also represent the public voice of BSU and receive correspondents in materials on BSU's behalf.
- g. **ALL EXECUTIVE MEMBERS** are responsible for assisting with fundraising and event ideas for BSU.

IV. In the absence of a President, Vice President will take the role of the president. In the absence of the Vice President, the Secretary will take the role of the Vice President and any

other member of the executive board that has a vacancy. In these special occasions, an executive officer can hold a second position until the special elections are concluded.

Article VIII: Removal of Officers

I. When an executive board member violates an institution rule (thus violating their contract), they undergo a probation period. Upon a second offense to an institution rule, they will served an official impeachment letter and the rest of the executive team will vote for that member to be immediately removed from office. When a voting member finds that an executive board a member is not accomplishing their tasks, they can approach an executive member in a non- BSU meeting and then the executive board member has the responsibility to bring the complaint to the rest of the executive board. In the case of a tie (amongst the Executive Board) the final decision will be decided by the advisor(s).

II. When the complaint has been approved to the entire BSU, the executive board member then states his/her case to the BSU. Then the BSU voting members will vote to decide whether or not to impeach the executive board member.

III. If impeached, the ability to run for any BSU Executive Board position is suspended for one year.

IV. All Executive Board members must sign a contract that will uphold their position upon election. This contract holds the individual responsible for all tasks listed in the position description above.

Article IX: Advisor

I. The members present at the founding of this constitution will decide who will be the club advisor. The BSU will also revise at the election of the new officers whether or not it is in the best interest of the BSU to find another faculty advisor in addition to or instead of the previously elected faculty advisor.

h. The faculty advisor's responsibility is to help guide the BSU to fulfill its missions. It is also a responsibility of the faculty advisor to follow the guidelines as stated by the advisor contract. They are also responsible for scheduling outreach opportunities for the BSU within the community. Advisor(s) will also be responsible for proposing community builders within BSU on and off campus. This includes transportation, food (when applicable) and waivers. They are also responsible for attending all BSU events.

Article X: Dissolution

The BSU will be dissolved by a three-fourths vote of the General Body at quorum.

Last Revised June 8th, 2019

Executive Board Contractual Agreement

I, _____, agree to uphold my duties as
(first name, middle initial, last name)

(a) _____ at Park University. In the event that I fail to
(Specific Executive Board Position)

uphold any duty description listed in the Black Student Union Constitution, I understand that it may result in immediate termination of my specific position. I agree to conduct myself with dignity, integrity and modesty, as I am direct reflection of the Black Student Union (BSU) on and off Park University's Daytime Campus. I have read and am aware of all of my responsibilities as a Black Student Union Executive Board Member. I will uphold the current Black Student Union Constitution.

Executive Board Member Signature

Date

Executive Board Member Printed Name

Witness Signature

BSU Faculty Advisor Contractual Agreement

I, _____, agree to uphold my duties as
(first name, middle initial, last name)

a faculty advisor for the Black Student Union at Park University. In the event that I fail to uphold any duty listed in the Black Student Union Constitution, I understand that it may result in immediate termination as an advisor. I agree to conduct myself with dignity, integrity and modesty, as I am direct reflection of the Black Student Union (BSU) on and off Park University's Daytime Campus. I have read and am aware of all of my responsibilities as a Black Student Union Advisor. I will uphold the current Black Student Union Constitution.

Advisor Signature

Date

Advisor Printed Name

Witness Signature

BSU Impeachment Contractual Agreement

I, _____, failed to uphold the
(first name, middle initial, last name)

contractual agreement of the Black Student Union at Park University as (a)

(Specific Executive Board Position)

I understand that by my actions, I am required to resign from my position as an Executive Board Member. I agree to resign with dignity and professionalism. I agree to **NOT** slander the organization or its members of the Black Student Union.

Advisor Signature

Date

Advisor Printed Name

Witness Signature